



# Quotation Call Letter

## "Petty Purchases through at least three quotations"

Sealed Quotations are invited by The Women University Multan from well reputed (GST/PST, Income Tax registered) firms for the supply of the following items under clause No. 59(b) PPR-2014 "Petty Purchases through at least three quotations"

Sr. No.	Item Description	Unit	Qty.
1.	Paper A4 70gram (Paper One, HP, Double A or equivalent) 500 sheet per ream	Ream	210
2.	Separator Set Card Pkt. of 10 pcs	Pkt.	400
3.	Stamp Pad Crystal Medium size	No.	24
4.	Stamp Pad Ink Black / Blue Dollar, Crystal or equivalent	No.	24
5.	Ball Point Blue Piano, Sky, Clipper, Dollar or equivalent	No.	500

- 1- Where ever a brand name or a catalogue number is mentioned, such use or reference shall be qualified with the words "or equivalent".
- 2- The participating firms are requested to quote their rates on firm's letterhead pad and submit in sealed envelope addressed to the Assistant Treasurer (Purchase), The Women University, Multan till 25.11.2021 at 10:00 a.m. The same will be opened at 10:30 A.M. by the Central Purchase Committee of the university.
- 3- The rates shall be quoted with all applicable taxes, stamp duty etc.
- 4- "Quotation for the Stationery Items" must be written on the face of envelope.
- 5- All the Procurement shall be governed by the Punjab Procurement Regulatory Authority Rules 2014.
- 6- Overwriting, cutting and mutilation will be rejected.
- 7- For any further query, please contact in the office of Purchase, The Women University, Multan during office hours.

*Jady*  
18.11.21

ASSISTANT TREASURER  
(PURCHASE SECTION)

CC:

- Notice Board